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# **CHEPPING VIEW PRIMARY ACADEMY SCITT SAFEGUARDING POLICY**

Updated	September 2022
Updated by	Hayley Rouse
Next Review	September 2023 or sooner if changes in Government advice/policy prompts an earlier review

**Designated Safeguarding Leads (DSL)**

Hayley Rouse ( DSL for Chepping View SCITT: [hrouse@cvpa.school](mailto:hrouse@cvpa.school) )

**Concerns against the SCITT leadership:**

Jon Mason ( Accounting Officer: [jmason@cvpa.school](mailto:jmason@cvpa.school) )

This policy directly relates to:

- All trainees of CVPA SCITT
- All staff of CVPA SCITT

**CVPA SCITT Safeguarding Introduction:**

Chepping View Primary Academy SCITT has a dual role regarding safeguarding. Firstly, we must ensure that whilst in their placement schools our trainees are aware of the roles they play in promoting the welfare of pupils and to work together with other school staff to support those pupils who are or are at risk of suffering harm Secondly, we take seriously our responsibility to safeguard our trainee teachers and staff.

**Safeguarding and our Partnership**

Staff and trainees are employed by/ placed in CVPA SCITT partnership schools will refer to the Child Protection and Safeguarding Policies and procedures (including the ICT acceptable user policy) of their respective placement. Any new staff appointed directly into the CVPA SCITT will follow the [safeguarding processes and procedures of Chepping View Primary Academy](#). All procedures will adhere to the Department of Education 'Keeping Children Safe in Education' statutory guidance [here](#).

CVPA partner schools are required to accept and follow the CVPA SCITT partnership agreement before hosting trainees. It is the expectation of CVPA SCITT that schools and academies will have their own child protection and safeguarding policies and procedures, in keeping with relevant national and regional procedures and guidance.

*We ensure that:*

All members of the SCITT understand and fulfil their responsibilities to ensure that:

- Our trainees have read Part 1 and Annex A of 'Keeping Children Safe in Education' as well as Child Protection, PREVENT, Health and Safety, Equality and Diversity policies of their placement schools along with the Code of Conduct when commencing training in new schools
- Our trainees agree and sign our SCITT documentation: The Roles and Responsibilities of a Trainee Teacher
- Safer recruitment procedures are in place- see [Recruitment Policy](#)
- Procedures are in place for dealing with allegations of abuse against staff, other trainees and to make a referral to the DBS if a person in regulated activity has been dismissed or removed due to safeguarding concerns
- The SCITT Leader has Lead Safeguarding responsibility
- That enhanced DBS checks are in place

*Additionally, the SCITT ensures that members of its staff and its trainees:*

- Are provided with safeguarding and child protection awareness information at induction training
- Ensure that trainees are aware of key safeguarding issues including online safety
- Know who the DSL is in their placement school and how to report concerns
- Have safeguarding and child protection awareness training to maintain their understanding of the signs and indicators of abuse
- Know how to respond to a pupil, trainee or colleague who discloses them

*Accordingly, we will:*

- Endeavour to ensure that within the CVPA SCITT there are no unsuitable people working with children and young people, through rigorous recruitment and selection processes
- Promote safe practice and challenge poor and unsafe practice

- Insist upon effective partnership working between all those involved in providing services to children and young people

### **Safeguarding Responsibilities: Supporting Trainees and Staff:**

We recognise that trainees and members of staff may be victims of abuse. We accept that research shows that people's behaviour in these circumstances may differ from that which is perceived to be normal for them.

*The SCITT supports trainees and staff by:*

- Encouraging self-esteems and self-assertiveness in our professional relationships, whilst not condoning bullying or gaslighting
- Liaising and working together with all other support services
- Notifying the appropriate bodies if a concern arises

### **Allegations Against SCITT staff**

All SCITT staff should take care not to place themselves in a vulnerable position with trainees. It is always advisable to carry out interviews in view of other adults.

We understand that a trainee may make an allegation against a member of SCITT staff. If such an allegation is made, or information is received which suggests that a person may be unsuitable to work with trainees, the member of staff receiving the allegation or aware of information will immediately inform the SCITT Leader, Hayley Rouse ( [hrouse@cvpa.school](mailto:hrouse@cvpa.school) )

If the allegation concerns the SCITT Leader, it must be reported to the Accounting Office, Jon Mason ( [jmason@cvpa.school](mailto:jmason@cvpa.school) )

### **Whistleblowing**

We recognise that trainees cannot be expected to raise concerns in an environment where staff fail to do so. All staff and trainees should be aware of their duty to raise concerns with the SCITT Leader, Hayley Rouse, where they exist, which

may include the actions or attitudes of colleagues. Whistleblowing in concern of the SCITT Leader should be made to the Accounting Officer, Jon Mason.

**This policy should be read in conjunction with:**

1. Code of Conduct- [Trainees](#)- [Teacher Tutors](#)- [School Based Mentors](#)
2. [Partnership Agreement](#)
3. [Equality Policy](#)
4. [Diversity Policy](#)
5. [Recruitment Policy](#)
6. Well-being Policy
7. [Acceptable Use of ICT Policy](#)
8. [Social Media Policy](#)
9. [Complaints Procedure Policy](#)